

MINISTRY PAPER

#111/15

ANNUAL REPORT OF THE REGISTRAR GENERAL'S DEPARTMENT FOR THE FINANCIAL YEAR 2009/2010

The Ministry Paper on the Annual Report of the Registrar General's Department for the financial year 2009/2010 is being tabled for information in the Parliament.

1. INTRODUCTION

1.1 The Registrar General's Department (RGD) was established in 1879 and became an Executive Agency in 1999. There are two distinct arms of the RGD, the General Register Office and the Island Records Office. The General Register Office has sole responsibility for the registration of births, stillbirths, marriages, adoptions and deaths. The Island Record Office is responsible for safekeeping of historical and public documents.

1.2 To facilitate access to the public, the RGD which is located at Twickenham Park, St. Catherine operates nine (9) regional offices: Savanna-la-Mar, Westmoreland; Montego Bay, St. James; Port Antonio, Portland; Santa Cruz, St. Elizabeth; Mandeville, Manchester; St. Ann's Bay, St. Ann; Duke Street, Kingston; May Pen, Clarendon and Portmore, St. Catherine.

2. KEY PERFORMANCE INDICATORS

2.1 *General Register Office*

- During the period under review, a total of 276,331 applications were received by the Agency. Of this figure, 32,683 First Fee Birth Certificate applications were processed and delivered to customers.
- A Data Sharing Agreement between the RGD and the Statistical Institute of Jamaica was signed on July 1, 2010.
- During the review period, the number of registry weddings was 1,505, reflecting an increase of 9%.

- A total of 40 new radio dramas were produced during the period under review. Additionally, 1,687 outreach meetings were conducted and over 10,000 brochures were distributed during public education campaigns.

2.2 *Island Record Office*


- The Agency reported that 855 deed polls were prepared by the Island Records Office, reflecting an increase of 38% when compared with the previous year.
- During the review period, genealogical search hours totalled 1,625, an increase of 10% when compared with the previous year.

3. FINANCIAL STATEMENT AND AUDITED ACCOUNTS

3.1 The compensation package paid to the members of the Advisory Board and Senior Management of the Agency for the period under review is included in the Annual Report.

3.2 The total income to the RGD amounted to \$499,832,065 which included Certificate Production at \$229,898,300, Express Fees at \$133,356,150 and IRO at \$52,063,226. Expenditure amounted to \$572,586,323, resulting in a deficit of \$72,754,158.

3.3 The Auditors, Auditor General's Department, concluded that proper accounting records were kept and that the financial statements presented fairly in all material respects to the financial position of the Agency as at March 31, 2010.


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April 2, 2015
File No. 346/11"